



DISTRICT DEPUTY FIRST VISIT REPORT

Lodge Name –

Lodge Number -

District –

Date of Visit -

Membership as of January 1 -

Members present at last 4 meetings – 1) 2) 3) 4)

Since January of this current year, how many –

- a) Members were initiated/reinstated
- b) Members resigned for reasons other than for health or moving
- c) Deceased Members

Ritual

Which form of Opening and Closing does the Lodge regularly use?

Regular Form

Short Form

Round Table

Were most members wearing -

Formal attire

Lodge ELKS attire

Informal attire

It is suggested the questions in the **Membership and Activities** sections be asked on the Lodge floor. You should be prepared to provide information and encouragement to the Lodge for any activities they do not participate in or programs they do not have in place.

Membership

- | | | |
|---|-----|----|
| 1. Does the Lodge have a Membership Retention Plan? | Yes | No |
| a. If “No”, you need to talk about the importance of a retention plan. | | |
| 2. Did the Lodge present/send in a Retention Plan at the last District Meeting? | Yes | No |
| 3. Are members aware of the Elevator Speech
(if ½ of members present are aware select yes else no) | Yes | No |
| 4. Has anyone used the Elevator Speech? | Yes | No |
| a. If “Yes”, how many members? | | |
| b. If “No”, why not? | | |
| 5. Is the Lodge aware of the Association web site? | Yes | No |
| a. If “Yes”, how many members have used it the last year? | | |
| b. What was their primary use/what information were they looking for? | | |
| c. If aware but not using, why? | | |
| 6. Is the Lodge aware of Project Information resources on the Association web site? | Yes | No |
| 7. Does the Lodge submit events to the Association web site?
If “No”, explain benefits of doing so and how to make a submission. | Yes | No |
| 8. Is the Lodge aware of the Association Newsletter? | Yes | No |
| 9. Does the Lodge make Inter-Lodge Visits? | Yes | No |

Correspondence

In your opinion, is the following information being fully presented to the Lodge membership –

- | | | |
|----------------------------|-----|----|
| a) Correspondence | Yes | No |
| b) Other Committee Reports | Yes | No |

Yes If you answered “No” to either of the above, please elaborate

Do you feel this Lodge has some concerns to be addressed? Yes No

If “Yes”, what could this Lodge do to help themselves?

Overall Condition of the Lodge

Comment frankly on the overall condition of the Lodge. Review your responses to the questions above and provide additional comments and recommendations where applicable.

Comment frankly on how the Provincial Association could assist this Lodge.

LODGE DIRECTORY INFORMATION

All Information the Same as Previously Submitted **Yes** **No**

Updated Information as Follows **Yes** **No**

Lodge Name No. District No.

Mailing Address of Lodge including Postal Code

Meeting Day Time

Location

Lodge Phone No.

Lodge Email Address

Exalted Ruler

Address including Postal Code

Contact Phone No.

Email Address

Lodge Secretary

Address including Postal Code

Contact Phone No.

Email Address