

DISASTER VICTIM ASSISTANCE APPLICATION

Alberta Elks Foundation



REACHING OUT TO OTHERS

**Return completed form to:
Alberta Elks Foundation
Box 445
Bentley AB T0C 0J0**

Please Print Clearly; Use Black Ink

File Number

Lodge Name & Number

Lodge Address

Postal Code

Contact E-mail

Phone Number

Location of Disaster

Name of Family

Address of Family

Postal Code

Number of Family Members - Adults

Children

Type of Disaster -

House Fire

Flood

Wind

Other

Contribution by Applying Lodge: \$

Exalted Ruler/Honoured Royal Lady

Secretary

Date

CRITERIA OF DISASTER VICTIM ASSISTANCE

1. Upon knowledge of the disaster to a family, the Lodge is to contact the Provincial Foundation Secretary by phone. Requests for emergency disaster assistance may be initially applied for by telephone contact with the Foundation Office.
2. Financial assistance would be made available upon the receipt of the phone call/request.
3. Funds will be provided for the family's principal residence only, if burnt or destroyed.
4. Each household will only be allowed one grant of \$500 from the Disaster Assistance Program. Any further assistance will need to be applied for as a Personal Assistance Grant application in its regular form.
5. The cheque will be made payable to the family involved.
6. The Secretary-Treasurer is authorized to issue said cheque with a single signature.
7. At the first Lodge meeting following the disaster, a motion will be passed by the Lodge authorizing the application for assistance. A copy of the minutes is to be forwarded as soon as possible to the Foundation Office along with the application form. The financial assistance will be recorded as a grant from the Foundation.
8. Requests for Disaster Victim Assistance involving an emergency as a result of a natural disaster, affecting a large area/population, will not be eligible.
9. The application for Disaster Victim Assistance shall only be made by Lodges in the jurisdiction of the Alberta Elks and the Alberta Royal Purple Elks Lodges Association.