

2013 ANNUAL GENERAL MEETING MINUTES
Thursday, June 6, 2013
6:00 PM
Yellowhead Inn, Edmonton, Alberta

1. Call to Order

The meeting was called to order at 6:15 p.m. by Chairman Don Rush.

2. Introduction of Trustees

Don Rush (Chairman), Gerry Czapp (Vice-Chairman), Trustees – Maggy, Carter, Vanessa Grant, Kelly Larson, Bob Shave, Roy Poisson, Lynda Petten (Secretary-Treasurer)

3. Approval of Agenda

Item 5g. Reports to be changed from “Fund for Children” to “Website”.

MOVED by Lyle Anderson (Drumheller Elks #54) and seconded by Hugh Thompson (Westlock Elks #330) to approve the agenda, as amended. **CARRIED**

4. Adoption of Minutes of 2012 Annual General Meeting

MOVED by Bill Ward (Didsbury Elks #514) and seconded by Margery Dowell (Didsbury Royal Purple #317) to adopt the Minutes of the 2012 Annual General Meeting. **CARRIED**

5. Reports

a) Chairman

Don Rush indicated his report was on page 8 and he had nothing further to add.

b) Other Trustees

Vice-Chairman, Gerry Czapp indicated his report was on page 9 and he had nothing further to add. The Alberta Royal Purple Association Representative’s Report prepared by Vanessa Grant was on page 10 and nothing further was added.

c) ISTAR

Chairman Gerry Czapp and ARPLA representative Vanessa Grant indicated they had nothing further to add to their reports printed in the booklet. Gerry Czapp indicated that the ISTAR Annual General Meeting had been changed to Tuesday, June 11th at 1:00 p.m.

d) Float

Float Chairman, Glen Kine, indicated that he had thirteen commitments to date for the float.

e) Raffle

Karen Wilhelm introduced Jennifer Fisher, who will be taking over as Raffle Chair after the completion of this raffle.

f) Tabs for Tots

Chair Nick Henger indicated that there were no changes to his report as printed in the booklet.

g) Fund for Children

h) Habitat Project

Bill Ward (Didsbury Elks #514) indicated that except for about \$2,600 all funds had been collected to meet the \$100,000 commitment. At this point, no further builds were planned.

MOVED by Jean Frere (Trochu Royal Purple #71) and seconded by Karen Wilhelm (Drayton Valley Elks #391) to receive the reports for information. **CARRIED**

6. Review of Audited Financial Statement

MOVED by David Allan (Edmonton Elks #11) and seconded by Larry Zeisman (Sherwood Parks Elks #481) to receive for information the Audited Financial Statement. **CARRIED**

7. Resolutions

Resolution #1 – Payment for Services

Whereas the Alberta Corporate Registry requires a statement that Officers and Directors shall not receive payment for their services.

And whereas Officers and Directors do not receive payment for their services;

Therefore be it resolved to change Section 12.4.2 and 12.4.3 to state:

“12.4.2 The Secretary-Treasurer shall receive an annual honorarium from the Foundation, which shall be established annually by the Board of Trustees at the Annual Meeting and payable monthly.

12.4.3 The Directors and other Officers shall not be entitled to any remuneration for so acting. All Directors and Officers may be reimbursed for their out-of-pocket expenses while attending to the business of The Foundation, if the Board approves such expenses.”

MOVED by Don Neal (Didsbury Elks #514) and seconded by Bill Ward (Didsbury Elks #514) to approve Resolution #1. **CARRIED**

Resolution #2 – Foundation Seal

1. “Seal”

1.1 The Foundation Seal shall contain an Elk’s head in the centre and the words “The Alberta Elks Foundation Corporate Seal”.

Whereas Alberta Corporate Registry requires a statement declaring who is responsible for the use of the Seal;

And

Whereas the Bylaws only state that the Seal shall be kept in the custody of the Secretary and do not define who is responsible for the use of the Seal;

Therefore be it resolved to add to Section 5

“5.2 The Foundation Seal shall be kept in the custody of the Secretary-Treasurer”

And

In Section “13.5 Secretary Duties” revise paragraph 13.5.6 to state

13.5.6 Affix the Seal of the Foundation on all official or formal documents, orders, reports and legal documents issued by the Foundation.

MOVED by Bill Ward (Didsbury Elks #514) and seconded by Don Neal (Didsbury Elks #514) to approve Resolution #2. **CARRIED**

Resolution #3 – Annual General Meeting Minutes

Whereas the Alberta Corporate Registry requires that the mode and timing of notification of the Annual General Meeting must be stated in the Bylaws;

Whereas there was a statement in the 2004 Bylaws;

And whereas there is not a statement in our current Bylaws.

Therefore be it resolved that:

Paragraph “9.2 Notice in writing shall be sent to each Lodge by ordinary mail at least Sixty (60) days prior to the date of the meeting.”

Be added to Section 9 and subsequent paragraph numbering adjusted accordingly.

MOVED by Don Neal (Didsbury Elks #514) and seconded by Bill Ward (Didsbury Elks #514) to approve Resolution #3.

MOVED by Ken Newman (Pincher Creek Elks #474 and seconded by Nick Henger (Red Deer Elks #85) to amend the resolution to read “Paragraph 9.2 Notice in writing shall be sent to each Lodge by ordinary mail and/or e-mail at least Sixty (60) days prior to the date of the meeting.” **MOTION CARRIED AS AMENDED**

Resolution #4 – Special Resolution

That the existing bylaws of the Alberta Elks Foundation be repealed, in their entirety, and replaced by the bylaws as approved at this 2013 Annual General Meeting.

MOVED by Bill Ward (Didsbury Elks #514) and seconded by Don Neal (Didsbury Elks #514).
CARRIED

Resolution #5 – Website (from District #12)

Whereas there is a need to provide an easy to use access point for the public to contact the Elks;

Whereas there has been proposed a television advertising promotion;

Whereas there is a direct relationship between the website and public opinion;

Whereas there is an intent for the television ads to identify such contact;

And

Whereas in the research for District 12, ad campaign advisers have recommended a more public friendly website to make the campaign effective (estimated cost \$3,000 to \$5,000).

Therefore be it resolved that the Alberta Elks Foundation and Association act jointly with the Website Committee, and a professional Website consultant to develop the Website to be a usable marketing tool consistent with expectations of today’s consumer.

MOVED by Don Neal (Didsbury Elks #514) and seconded by Bill Ward (Didsbury Elks #514) to approve Resolution #5. **CARRIED**

8. Applications for Assistance Over \$2,000

General Grant #1213-07 – Didsbury Elks #514 & Didsbury Royal Purple #317 – Didsbury Hospital Helipad

MOVED by Terry Philips (Didsbury Elks #514) and seconded by Shirley Thompson (Didsbury Royal Purple #317) to approve General Grant #1213-07 application in the amount of \$5,000. **CARRIED**

General Grant #1213-09 – Stavelly Elks #112 – Stavelly Agricultural Society – Arena Roof Repairs/Replacement

MOVED by Ian Sundquist (Stavelly Elks #112) and seconded by Mel Depowie (Stavelly Elks #112) to approve General Grant #1213-09 application in the amount of \$5,000. **CARRIED**

Tabs for Tots #1213-06 – Didsbury Royal Purple #317 - Didsbury District Health Services-AHS – Pediatric Crash Cart

MOVED by Shirley Thompson (Didsbury Royal Purple #317) and seconded by Terry Phillips (Didsbury Elks #514) to approve Tabs for Tots #1213-06 application in the amount of \$2,295.98. **CARRIED**

Tabs for Tots #1213-07 – Drumheller Elks #54 – Drumheller Health Centre – Infant Scale and Portable Pediatric/Adult Weigh Scale

MOVED by Lyle Anderson (Drumheller Elks #54) and Manley Thomson (Drumheller #54) to approve Tabs for Tots Application #1213-07 in the amount of \$5,637.00. **CARRIED**

a) Annual Grant to Elks/Royal Purple Fund for Children

MOVED by Will Challenger (Wainwright #22) and seconded by Leonard Shain (Sherwood Park Elks #481) to donate \$5,000 to the Elks/Royal Purple Fund for Children. **CARRIED**

9. New Business

a) ISTAR Commitment

MOVED by Nick Henger (Red Deer Elks #85) and seconded by Ken Neuman (Pincher Creek Elks #474) that the Alberta Elks Foundation make a three year commitment in the amount of \$60,000 per year to ISTAR. **CARRIED**

b) ISTAR Building Fund

Chairman Don Rush reported that he is working with the Alberta Gaming Commission to receive permission to carry on with the closing of this project and the re-direction of the funds.

c) Deborah Kully Scholarship

Chairman Don Rush reported that the first payout of this scholarship will be done this fall.

d) Motion to hold 46th Annual Foundation Raffle

MOVED by Karen Wilhelm (Drayton Valley Elks #391) and seconded by Leonard Shain (Sherwood Park Elks #481) that the Alberta Elks Foundation hold the 46th Annual Foundation Raffle. **CARRIED**

e) Budget

Moved by Ken Fedoruk (Grande Prairie #285) and seconded by Alvin Wilhelm (Drayton Elks #391) to approve the 2013-2014 budget with the following changes:

 Tabs for Tots – Revenue increased to \$10,000

 ISTAR – Annual Commitment – Expense increased to \$60,000

 Accounting & Legal – Expense increased to \$5,900

 Advertising & Promotion – Expense increased to \$4,000

CARRIED

10. Good of the Order

a) Presentation by ISTAR

Dr. Beal and Holly Lomheim gave a short presentation on ISTAR and its activities.

b) Presentation of Fund for Children Donation - \$5,000

c) Presentation of Other Cheques (Time Permitting)

d) Acceptance of Donations (Time Permitting)

- Foundation

- ISTAR
- Elks and Royal Purple Fund for Children

e) Presentation of Trophies

- **Bill Hilz Plaque** – presented jointly to the Stavely Elks #112 and the Alberta Royal Purple Association for their contribution of \$10,000
- **Bob Manning Plaque** – presented to Fort Macleod Elks #129 for the per capita contribution of \$111.00
- **Tabs for Tots**

11. Adjournment

The meeting was adjourned at 8:35 p.m.